

How to use Publications Online

Publications Online allows you to read the text of LRD booklets, Labour Research and Workplace Report . To enter Publications Online, go to

www.lrdpublications.org.uk

Enter your login name and password in the login box on the lower left hand side of the screen.

The screenshot shows a web browser window with the address bar displaying <http://www.lrdpublications.org.uk/>. The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The address bar shows two tabs: "LRD Payline" and "Publications Online :: Publ...".

The website header features the LRD Publications logo, which consists of a grid of red and black dots, followed by the text "LRD Publications from the Labour Research Department". Below the logo is a navigation menu with links for "LRD home", "LRD Publications", "Affiliations", "Subscriptions", and "Publications OnLine". To the right of the menu is a search box with an "Include archive" checkbox and a "Search" button.

The main content area is titled "LRD Publications" and includes a breadcrumb trail: "LRD Publications / Publications / All Publications". The central text states: "LRD Publications allows you to subscribe to and purchase LRD Publications. If you are a subscriber to [Publications Online](#), you can also read the full text of publications."

There are three featured publications:

- Labour Research**: Described as the UK monthly magazine that keeps users up-to-date on union news, growth through recruitment campaigns, and mergers. It also provides updates on workers' legal rights, employment law, and equality matters. A link to "View Labour Research | Subscribe" is provided.
- Workplace Report**: Focuses on the latest developments in pay and conditions, best practice, and news on pay deals. It includes more employment law coverage and case law updates.

On the left side, there is a vertical navigation menu with links for "Labour Research", "Workplace Report", "LRD Booklets", "Safety Rep", "Fact Service", "Mitbestimmung", "Other Publications", and "Special Offers". Below this menu is a "Login" section with fields for "User name" and "Password", and a "Log in" button. At the bottom left, there is a "Your order" section with a shopping cart icon and the text "UK postage is FREE for all publications".

On the right side, there is a "Downloads" section with three sample copies available for download: "Workplace Report Sample Copy", "Fact Service Sample Copy", and "Safety Rep Sample Copy". Each download link is accompanied by a PDF icon.

To read a particular issue of a magazine, select Labour Research or Workplace Report from the left hand menu.

LRD home LRD Publications Affiliations Subscriptions Publications OnLine

Include

[LRD Publications](#) / [Publications](#) / [Labour Research](#)

<p>Labour Research</p> <p>Workplace Report</p> <p>LRD Booklets</p> <p>Safety Rep</p> <p>Fact Service</p> <p>Mitbestimmung</p> <p>Other Publications</p> <p>Special Offers</p> <hr/> <p>Welcome LRD Demonstration</p> <p>Log out</p>	 <p>Labour Research March 2008</p> <p>Price: £3.85</p> <p>Buy Discounts Subscribe</p>	<h2>Labour Research</h2> <p>Current issue (March 2008)</p> <p>Women edge up the union ladder; Securing equal pay has a cost; Equality reps start to make their mark; Expansion of flexible working is in doubt</p> <p>Labour Research all issues</p> <p>Labour Research is the UK monthly that keeps you right on top of what's happening in the unions - from how they are faring under New Labour to how they are going for growth through recruitment campaigns and mergers.</p> <p>The magazine also provides regular updates on workers' legal rights and changes in employment law, as well as the essential information union reps need to monitor, and take effective action on, health and safety at work. And it gives the latest information on equality matters and European Union developments.</p>
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You will see a description of the latest booklet or issue of the magazine. To read the latest issue, click on *Current Issue* or on the image of the cover. To see earlier issues click on *all issues* link.

Select the issue year that you are interested in and then click on the image of the magazine or click on the issue date.

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Women edge up the union ladder; Securing equal pay has a cost; Equality reps start to make their mark; Expansion of flexible working is in doubt[[More ...](#)]



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Human rights or union rights?; Public-sector workers revolt over pay; Agency workers still lack protection; Privatised prisons [[More ...](#)]

You can find a particular booklet in the same way or by using the *Find booklet by title* pulldown menu which lists all LRD booklets.

Find booklet by title

Age discrimination - a guide to the new regulations (2006)

Searching for Publications

There is a search box on the top right of the screen. There may be a similar search box at the bottom of the screen – the lower search box restricts the search to a particular publication, ie LRD Booklets, Labour Research of Workplace Report..

The standard search box

 Include archive

The lower search box

Search LRD Booklets Include archive

Search tips

1. Avoid three letter words
Words of three letters or less are not indexed so a search for sex gives no results.
2. Search for part of a word
You can use * as a wildcard so pregn* matches pregnant, pregnancy etc. If no wildcard is used the search will only find whole words that match so a search for rate does not match rates.
3. Search for a phrase
If you want an exact match on a phrase enter the phrase surrounded by quotes, eg "flexible working".
4. Only return results including specified words/phrases
If you want to enter several different words in the search and specify that particular words must be included, precede each required word with a + sign, eg +discrimination +freelance only includes results that contain both words, +"flexible working" +"equal opportunities" only includes results that contain both phrases.

Select *Include archive* to include older publications that may contain out of date information within the search.

Relevance ratings

The results are returned sorted by date but you can change the sort order to relevance by selecting *Order by relevance* once the results are displayed. Relevance is determined mathematically based on how frequently the search term appears within the article. If a search term appears the same number of times within two articles, the shorter article would have a higher relevancy rating. If there are multiple search terms, the term which appeared in less articles would cause those articles in which it did appear to be given a higher relevancy rating, eg in a search for *kangaroo union*, any articles which

includes the word kangaroo will be given a high rating, because the word kangaroo occurs infrequently in LRD publications, whilst the word union occurs frequently. The Relevance rating may not be an accurate guide - sometimes the most relevant article is not that with the highest rating.

[LRD Publications](#) / [Search](#)

Search results

[Order by relevance](#) | [Order by date](#)

[2. The equality framework \(2625 words\)](#)

(LRD Booklets December 2007 - Young workers - a guide for union reps)

The Age Equality Regulations provide an important new framework that applies directly to young workers, but gender and race equality are also important themes for...

*Relevance rating:** (1)

[5. Union and collective organisation \(5398 words\)](#)

(LRD Booklets May 2007 - Law at Work 2007)

Union and collective organisation rights are principally governed by the Trade Union and Labour Relations (Consolidation) Act 1992 (TULRCA), which was amended by the Employment...

*Relevance rating:** (0.5)

[2. Types of employment contract \(2577 words\)](#)

(LRD Booklets February 2005 - Contracts of employment - a legal guide)

The principles outlined in the previous chapter apply to all types of contract that may govern an employment relationship. However, the nature of that employment...

*Relevance rating:** (0.9)

Click on the title of the article/chapter to read the text of that article/chapter.

If you have any questions about using Publications Online, please do not hesitate to contact Nina Cole nina@lrd.org.uk or 020 7928 3649.